



Deutsche Schule Nairobi
German School Nairobi

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German School Nairobi - Covid-19 Compensation

Dear parents,

we very much hope that you and your children are well and healthy. The rapid global spread of the Covid-19 epidemic has completely turned our lives upside down within a few weeks. Nothing is the same anymore. This new situation presents us all with unprecedented challenges: many parents have had to accept drastic wage cuts or have even lost their jobs completely, many self-employed parents suddenly have only a fraction of their income due to the collapse in demand. In addition, there is domestic isolation, care for the children at home in combination with the parents' home office or perhaps worries about family members. The management team of the school, the administration management and the board of the German School Nairobi are aware that the overall situation is extremely difficult for all parents. We are doing our best to find the right balance between the needs of the kindergarten children, the students and parents, our teachers and staff.

With this letter, we would like to comment on a few points that have recently been the subject of intense and emotional debate:

1. We are a nonprofit society, which receives annual funding from the Federal Republic of Germany for primary and secondary schooling, subject to the conditions are based on the funding agreement. This also includes the sending/dispatch of currently eight German teachers. All income of the school is available to the school community without restriction, there is distributing of profits.
2. The German School Nairobi Society is a community of solidarity consisting of the parents of the students and kindergarten children.
3. Our teachers and staff are the backbone of the German School Nairobi. In order to fulfil our social responsibility towards them, we have decided to continue to pay all salaries for the current school year in full - this also applies if the school has to remain closed until the end of the school year.
4. We are aware that some local private schools have offered parents discounts for the next school terms. However, please note that most Kenyan schools have just completed the first term and local British international schools have just completed the second term. The DSN, on the other hand, is just finishing its last quarter for the current school year and has thus completed around 75% of the school year.

5. The financial savings from the current homeschooling operation are minimal, as our two largest items in our cost structure (personnel costs and expenses for the regular tuition reduction program) are approximately 71% of the total budget. The potential savings for the remaining 3 months' amount to only 0.7% of the total expenditure (approx. 84.51 Euro per student). These low savings - which may come as a surprise to some - are due to the fact that the variable part of the school's overhead costs is only about 2.9% of the budget. It should also be noted that part of these savings had to be partly re-invested in the transition to virtual learning environments and in the continuous improvement of the virtual learning offer.
6. However, we have now decided to stop all investments with immediate effect planned for this school year and not yet commissioned.
7. We are thus providing a Covid-19 refund package for parents who have children in kindergarten or primary school, as the online offer for these children only provides limited care.
8. Reimbursement is offered regardless of income and all parents can apply for reimbursement for their share of the monthly fees paid.
9. We have determined the following percentage reimbursement contributions:
 - a) For children in the toddler groups: 60% of the monthly fee
 - b) For children in kindergarten: 40% of the monthly fee
 - c) For primary school pupils: 20% of the monthly fee
 - d) There is no refund for secondary school pupils.
10. This regulation is valid from 01 April 2020 and the refund is calculated for each full month of school closure until the end of the school year. This corresponds to a maximum of three months (April, May and June). A monthly fee is calculated as 1/12 of the annual fee. Those who wish to claim this refund must fill in and sign the attached application form and send it to the following e-mail address: covid-19@germanschool.co.ke by 31 May 2020.
11. Reimbursements that are not applied for will remain from the Covid-19 refund package remain in the kindergarten or primary school.
12. Furthermore, as stated in our last letter, there is still the possibility for ALL self-paying parents to apply for a reduction of school fees due to reduced income from April 1, 2020 for the remaining school year. You can find the application form under this link http://www.dsnairobi.de/files/2021_fee_reduction_form_1.pdf
13. In our letter of 22.04.2020, the proportional reimbursement of the lunch fees in the kindergarten and the partial reimbursement of the AG costs remains the same for all parents.
14. Due to the changed financial situation, we have to revise the current draft budget for the coming school year. The AGM will therefore only take place on 11 June 2020. An invitation to this event will be sent to you.

The current situation is also new for us. We are now in the fourth week of online school operation. With this letter we want to appeal to the solidarity of the school community once again. As the board we are always happy to receive constructive criticism, suggestions for improvement or recommendations. We are also happy to answer any open questions or concerns you may have at any time, which you can address to us through your respective parent representatives. We are in very close contact with the parent representatives, Berit Lattorff and Hasmita Bhanderi, and they regularly inform us about questions or problems arising from parents.

Speculation, unfounded half-knowledge, additional aggression or accusations, and emotionally driven conversations in WhatsApp groups are not helpful to deal with the situation.

We wish you and your families all the best, lots of strength and patience for the upcoming weeks. Let us as a school community go through these difficult times together.

With best regards

The Board of the German School Nairobi

Application for School / Kindergarten Fee Compensation - COVID-19 - German School Nairobi

Instructions

Please complete all the highlighted fields below and send the duly completed and signed form by email to: covid-19@germanschool.co.ke.

We will maintain confidentiality with respect to the details of this application.



Deutsche Schule Nairobi
German School Nairobi

Details of Applicant

Name of Applicant

Phone

Email

Name of father's employer

Name of mother's employer

Amount of father's employer contributing to fees

Amount of mother's employer contributing to fees

Herewith I / we apply for school / kindergarten fee reduction for our child/ren at the German School Nairobi:

Name of first child

Grade /
KiGa Group

Name of second child

Grade /
KiGa Group

Name of third child

Grade /
KiGa Group

Name of fourth child

Grade /
KiGa Group

I / we would like the reimbursement paid out

I / we would like a credit note which I can deduct from my invoice in the next school year 2020/21

Place and Date

Signature of Father

Signature of Mother

For single parents only one signature is necessary