MINUTES
Of
The Annual General Meeting of the German School Society
On Tuesday 29th September 2009 in the Gymnastics Room of the German School

Board Members Present:
Mr. Iten, Mr. Czempinski, Ms. Culley, Mr. Schlosser, Mr. Stegen

Apologies:
Ms. Gürtler und Mr. Czikl

Ms. Dohrenbusch and Mr. Mentzel have resigned at the end of the academic year 2008 / 2009.
Mr. Stegen has taken over office as School Liaison Person from Ms. Dohrenbusch, and Mr.
Czempinski has taken over the duties of Mr. Mentzel.

Mr. Iten officially opened the meeting at 6.25 p.m., and greeted all those present. Out of the 380
members (315 last year) of the German School Society, 77 members with voting rights were
present.
Proxy votes were given as follows:

- Sheifa Braun to Gerhard Braun
- Karin Buhren to Marc Engelhardt
- Pamela Riedlberger to Peter Palka
- Htona Seidl-Schulz to Martin Seidl-Schulz-Nodolny
- Dietmar Ltoge to Inge Berger
- Birgit Graf to Dr. Christito Schlosser
- Björn Häggmark to Karin Bock-Häggmark
- Marcos Brtodalise to Cornelia Brtodalise
- Heidelore Gürtler to Elke Czempinsiki
- Ulrich Gürtler to Michael Czempinski
- Reimund Hoffinton to Markus Dieling
- Martin Koch to Joy Koch
- Kostja Reim to Claudia Reim
- Béatrice Iten to Thomas Iten
- Dr. Dirk Englisch to Alistair Ito Culley
- Saqib Fazal to Miketa Fazal

Total: 77 Members with Voting Rights
**Agenda 1: Approval of the minutes of the extra-ordinary AGM of 8th October 2008**

Voting on the acceptance of the Minutes:  
- 58 Yes
- 0 No
- 7 Abstained

The minutes were thus approved with 58 votes.

**Agenda 2: Report of the Chairperson of the Board about Board’s duties**

→ This is included in the original reports of the AGM, handed in prior to meeting. If required, it can be obtained from the school.

**Agenda 3: Report of the School Headmaster**

→ This is included in the original reports of the AGM, handed in prior to meeting. If required, it can be obtained from the school.

Question from a member: After which class can the International Abitur be achieved?

Answer from Mr. Schmerbeck: We still have no final decision on this, but it is most likely to be after Class 10.

**Agenda 4: Report of the Treasurer about the Accounts of the School Society**

→ This is included in the original reports of Mr. Gürtler and Mr. Böheim, handed in prior to meeting. If required, it can be obtained from the school.

**Agenda 5: Proposal of the School Society for the Approval of the Annual Accounts for the financial year 2008 / 2009**

Mr. Schlosser presented the balance sheet: Copies of these were sent out one week before the meeting, and were given out at the beginning of the meeting in both English and German.

Question from a member: What amount of money available for the building work was not used, so that this amount is shown as less than the planned amount?

Answer from Ms. Theilen: The Resource Centre needed a new IT material, cable connections etc, but these requirements did not fully exhaust the amount available.
Question from a member: Where did the money for this project come from? 
Answer from Mr. Schlosser: From the savings in the School’s accounts in Germany, Switzerland and Kenya.

Question from a member: Are the write-offs now higher, as they have been calculated over the whole year? 
Answer from Mr. Schlosser: No. The articles were simply written earlier, and were limited through the new amortization rules.

Question from a member: Is there a limit as to how high the savings can be? 
Answer from Mr. Iten: The recommendation is 30%. The German School Nairobi has 17%. But as the Accounts are very healthy, this does not present any major problems.

Question from a member: Why are the administrative costs lower than originally laid out? 
Answer from Mr. Iten: The budget does not have to be exhausted. 
Comment from Mr. Schlosser: The excess in administrative costs in 2008 / 09 was used to cover the higher administrative costs in the academic year 09 / 10.

Approval of Annual Accounts: 

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<th></th>
<th>Yes votes</th>
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<td>66</td>
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The accounts were thus approved.

**Agenda 6: Proposal for the dissolution of the School Society Board**

Voting: 

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<th>Yes votes</th>
<th>No Votes</th>
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<tr>
<td></td>
<td>58</td>
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The Board was unanimously dissolved.

**Agenda 7: Acceptance and resolution of the planned budget by the School Society Board for the new financial year 2009 / 10.**

This is included in the original reports of the AGM, handed in prior to meeting. If required, it can be obtained from the school.

**Agenda 8: Resolution on the increase of the Annual Membership Fee and School Fees**
Mr. Iten stated that fee increase was necessary, in order to get the required budget. The suggestion was discussed at length. Some members requested for an earlier reminder of the budget, so they could be better prepared. The proposal for the increase in fee for the school and the Kindergarten was accepted. The proposal for the increase in bus transport fee was not accepted.

Question from a member: How does the Board plan to adjust the budget, should the proposal for the increase in school fees be rejected?
Answer from Mr. Iten: Should this be the case, the school will have to use the savings that had been planned for emergencies, such as the replacement of 2 buses etc. In addition, in the following year, we would have to reckon with even bigger increases, in order to balance out the savings used.

Question from a member: Why are the school fees increased after the child has already been registered?
Answer from Mr. Iten: As the AGM can only take place after school has started, and also as the exact number of students and therefore the corresponding income can only be known then, it is difficult to calculate possible increases in advance.

Question from a member: The planned cost for the Swimming Pool repairs is KES 10,000/=, whereas for the Kindergarten merely KES 7000/=. How can this difference be explained?
Answer from Mr. Iten: The reconstruction of the changing room to create a new Kindergarten group is just a temporary solution, until a long term solution can be made after discussion with Ms. Berge, and therefore at the moment we can only show a low cost.

Vote on whether bus transport fee increase should be dealt with separately from school fee increase:

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<td>32</td>
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<td>22</td>
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With 32 votes for the proposal, bus transport fee increase will thus be dealt with separately.

Vote on increase in bus transport fee

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<td>20</td>
<td>Yes votes</td>
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<td>25</td>
<td>No votes</td>
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The proposal to increase bus transport fee was rejected by 25 votes against.

Vote on acceptance of the Budget, and therefore the corresponding School Fee increase for the School and Kindergarten by 5%:

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<tr>
<td>37</td>
<td>Yes votes</td>
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<td>1</td>
<td>No vote</td>
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<td>9</td>
<td>Abstained</td>
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The proposal under consideration to waive an increase in Bus Transport fee is thus accepted.

**Agenda 9: Resolution on request made by Board Members of the School Society**

- Not applicable

**Agenda 10: Resolution on requests made by members, which were to be handed in to the Secretary’s Office in the School at the latest by Thursday 24.09.09.**

- Not applicable – no requests were made

**Agenda 11: Election of Board Members**

Dr. (Ms.) Anne Weber and Ms. Sabine Rundgren (apologies) proposed themselves as potential new Board Members, with a written profile.

77 members with voting rights, minus 11 employees = 66. All 3 candidates were unanimously accepted to the Board.

Proposal to re-instate Mr. Iten to the Board:

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<td>46</td>
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Ms. Weber und Ms. Rundgren were thus elected to the Board with 46 yes votes, and Mr. Iten was re-instated as Chairperson.

The following are the current Board Members:
Mr. Iten, Mr. Schlosser, Mr. Stegen, Ms. Weber, Ms. Rundgren, Mr. Czempinski, Ms. Gürtler

**Agenda 12: Election of Treasurer**

Voting on re-election of Mr. Gürtler

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Mr. Gürtler und Mr. Böheim, each with 50 votes were re-instated as Office Bearers.

**Agenda 13: Election of Trustees**
In the AGM of 8th October 2007 Mr. Haustedt was elected as a Trustee, and in the AGM of 6th October 2008, Mr. Meinzingen, Mr. Bachlechner and Mr. Rudolph were elected to the Board. As a result, there was no need to elect or re-elect trustees to the Board.

**AGENDA 14: AOB**

Question from a member: Is there information available on the intentions of the German Community with reference to the choice of school?
Answer from Mr. Iten: The embassy is planning a survey to get more precise information about such intentions, so that our PR work can be done better.

The meeting closed at 9.52 p.m.

Secretary: Beryl Maier

30.09.2009, Nairobi