



**Deutsche Schule Nairobi**  
German School Nairobi

## **German School Nairobi – COVID-19 Protocol**

Each individual who has access to the School Premises, (All staff, Parents, Students, Training Coaches, etc.), must sign and agree to the terms and conditions of the German School COVID-19 Policy, prior to visiting the school premises.

### **COVID-19 Committee**

1. Mrs. Seite, (School Principal)
2. Mr. Klare, (Deputy School Principal)
3. Ms. Czech, (Head of Primary School)
4. Ms. John, (Head of Primary School)
5. Mrs. Allnoch, (Head of Kindergarten)
6. Mrs. Wunsch, (Deputy Head of Administration)
7. Mrs. Windten, (Health Worker)
8. Mrs. Dr. Berit Lattorff, (General Parent Representative)
9. Carlotta von Matzan and Berachah Okumu (Student Representatives)

### **Transport**

- Parents and Guardians are encouraged to drive their children to school by personal means to limit the number of students using the school buses.
- Students using the school buses shall be required to get their temperatures checked by the bus conductor before being seated in the bus.
- Records of these checks will be kept.
- Whilst on the bus, all children must remain at a social distance of one meter of one another.
- All the school buses are cleaned and disinfected after each bus ride.

### **Hygiene (clean water, masks, cleaning, etc.)**

- Clean water is supplied at various points throughout the premises.
- At the two main entrances, the sports hall and sports field as well as main points at the school hand washing and sanitising stations are in place, with disinfectant in use accordingly to the guidelines provided by WHO. Everyone entering the school premises is checked for temperature and common signs of a possible COVID-19 infection, before being allowed to proceed to the hand washing and sanitising stations.
- Whilst at school, everyone is obliged to stick to the hygiene protocol of wearing a mask, maintaining a social distance of at least one meter from one another, observe cough/sneezing etiquette and wash and disinfect hands several times throughout the school day.
- The school premises, class rooms and offices are cleaned and disinfected daily following the cleaning protocol. Sensitive areas as door knobs and window handles, rails and toilets, in particular, are cleaned and disinfected every three hours.

### **Classrooms (distance, air, fixed rooms and places) and lessons (sports, music)**

- To minimize the risk of infection and to ease the tracking of possible COVID-19 infections, only half of the students will be allowed to be back in school at any given time. Each year group attending, is assigned to a certain classroom and each student to a certain seating place, with a distance of at least one meter between the desk of each student. Sharing of any objects is not permitted.
- Doors and windows are kept open for a better ventilation and circulation of air.
- PE lessons take place outside with no contact sports allowed. Certain spacious classrooms are indicated as changing rooms, showering on the school premises will not be permitted.
- During music lessons, singing and use of wind instruments is not permitted.

### **Areas for breaks**

- Break times are staggered to avoid congestion, and each year group is assigned to a specific break area.
- During breaks contact games are not permitted.

### **Lunch**

- Lunch is served in two time slots to keep to the social distancing requirements.
- The lunch is served by the kitchen personnel in order for students not to touch kitchen equipment.

- The cutlery is cleaned and disinfected according to prescribed guidelines, sharing of food/drinks or dishes/cutlery is not permitted.

### **Isolation room**

- The school has a first aid room with a trained nurse available to take care of sick students and staff during school hours.
- Due to the COVID-19 pandemic, the German School has defined an isolation room and appointed another trained nurse taking to monitor each case whereby anyone is showing any symptoms of a possible COVID-19 infection.
- The isolation room is equipped with PPE and medical supplies.
- Each person being isolated is required to complete a medical form to indicate the health status so as to inform the parents and attending physician. The school shall maintain these records.

### **Quarantine, Contact persons**

- If a person was seen or reported with symptoms of a possible COVID-19 infection, this person is not allowed to enter the school premises before either:
  1. A negative COVID-19 test is presented.
  2. A doctor's certificate indicating a certain other cause for the symptoms is presented.
  3. After a 14 day quarantine with no signs of a possible infection.
- Depending on the severeness of symptoms the contact persons of the suspected case have to leave the school too.

### **Health facility**

- The school has an agreement in place with the MP Shah Hospital, located at Village Market, which has a close proximity to the school.
- Whenever further medical assistance is required, students or staff are accompanied by the school nurse to this facility.

### **Visitors and events**

- No visitors allowed at the premises.
- Parents are permitted only to drop off and pick up their children. All events are banned until further notice.

Nairobi, 29<sup>th</sup> of September 2020