



## **School Memorandum of Understanding**

### **Preamble**

The German School Nairobi is a lively and cosmopolitan school that promotes cultural diversity. It is characterized by a culture of respect and tolerance, politeness and a willingness to help others.

Both parents and teachers are committed to the educational mission and recognize their responsibility as role models.

Our students know their rights and obligations and act responsibly.

**For harmonious coexistence, we shall observe the following principles:**

#### **Mutual interaction:**

- We shall treat each other in a considerate, friendly and unprejudiced manner and respect each other at all times as people with equal rights.
- We shall greet each other.
- We shall respect the feelings of others; we shall not hurt or humiliate anyone.
- We shall recognize positive behavior and outstanding achievements.
- We shall observe the basic conversational norms (We let others finish explaining their ideas without interrupting)
- We shall be objective in our criticism and acknowledge our mistakes.
- We shall resolve conflicts impartially and constructively whilst refraining from any kind of violence.

#### **Handling of property:**

- We shall all handle school property and the property of others responsibly whilst avoiding causing damage.
- We shall maintain cleanliness within the school premises and classrooms.
- We shall protect our school environment.

#### **Co-operation:**

- We shall participate in school affairs and contribute to the smooth day-to-day running of the school.
- We shall endeavor to work together constructively by seeking and engaging in open dialogue.
- We shall share information and support each other.
- We shall recognize that every student and every teacher has the right to uninterrupted and engaging lessons.
- We are committed to social responsibility.

**Learning:**

| Student   | Teacher   | Parent/Guardian  |
|---|---|--|
| <ul style="list-style-type: none"> <li>- We shall ensure that we are prepared for lessons, always have our school materials ready and complete our homework.</li> <br/> <li>- We shall attend lessons as scheduled. We shall apologize for any lateness.</li> <br/> <li>- We shall be highly motivated in our work.</li> <br/> <li>- We shall disrupt neither our own lessons nor those of other classes.</li> <br/> <li>- We shall not eat or drink during lessons unless the subject teacher permits it.</li> <br/> <li>- We shall not chew gum in class.</li> <br/> <li>- We shall dress appropriately.</li> </ul> | <ul style="list-style-type: none"> <li>- We shall diligently prepare the lessons, assign appropriate homework, and then discuss it thoroughly with the students.</li> <br/> <li>- We shall start lessons on time. We shall apologize for any lateness.</li> <br/> <li>- When teaching subject-related knowledge and core skills, we shall support students according to their age and school type.</li> <br/> <li>- We shall set clear boundaries, take, and enforce firm measures in the event of violations.</li> <br/> <li>- We shall address specific problems of the students within the scope of our possibilities.</li> <br/> <li>- We shall endeavor to adhere to the applicable marking times and shall be fair in our grading.</li> <br/> <li>- We shall refrain from eating and drinking during lessons.</li> <br/> <li>- We shall dress appropriately.</li> </ul> | <ul style="list-style-type: none"> <li>- We shall both motivate and support our children in preparing thoroughly for lessons and ensuring that they complete their homework. We shall provide the learning materials required.</li> <br/> <li>- We shall ensure our children get to school on time.</li> <br/> <li>- We shall communicate in good time in the event that our child is unable to attend school.</li> <br/> <li>- We shall cultivate a positive attitude towards the school and the teaching staff.</li> <br/> <br/> <li>- We shall ensure that our children are dressed appropriately.</li> </ul> |

This memorandum was drawn up jointly by students, parents and teachers. They are aware that focal points may shift over time and new perspectives may emerge. They therefore consider it necessary to review this agreement at regular intervals and amend it if necessary.

I herewith undersign this agreement and declare my willingness to contribute to its implementation.

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Place, Date

Student's Signature

Signature of the parent/legal guardian